

## **Privacy Notice - Surrey Heath Archaeology & Heritage Trust** **(SHAHT)**

**Privacy Notice** – This notice explains when we collect personal data, what we use it for, who we share it with and your rights.

### **Who are we:**

Surrey Heath Archaeology & Heritage Trust  
4 – 10 London Road, Bagshot, Surrey, GU19 5BN

### **The lawful basis for processing the information:**

6.1(a) Consent

6.1(b) Contract

### **How do we collect information from you:**

Data is collected via membership application forms, and by email when you contact us.

### **What type of information is collected from you:**

Name, and contact details.

### **How we use the information you have provided:**

If you are a member of SHAHT your membership includes newsletters and updates on activities that we are involved in – we use the contact details you have provided to send you these updates.

If you have given consent we may also periodically send you updates if you are a non-member.

We will not use your information for any other purpose, unless required by law, without your prior consent.

### **Who has access to the information about you:**

Trustees responsible for running Surrey Heath Archaeology & Heritage Trust have access to your information.

### **Who we may share your information with:**

We do not share your information with other parties.

**Automated decision making?** – individuals have the right not to be subject to a decision when it is based on automated processing unless it is necessary for entering into or performance of a contract between you and the individual, is authorised by law (eg for the purpose of fraud or tax evasion prevention) or is based on explicit consent.

Surrey Heath Archaeology and Heritage Trust do not utilise automated decision making.